

# Telephone Device User Options Web Site

## Connecting to CUCM User Options Web Site

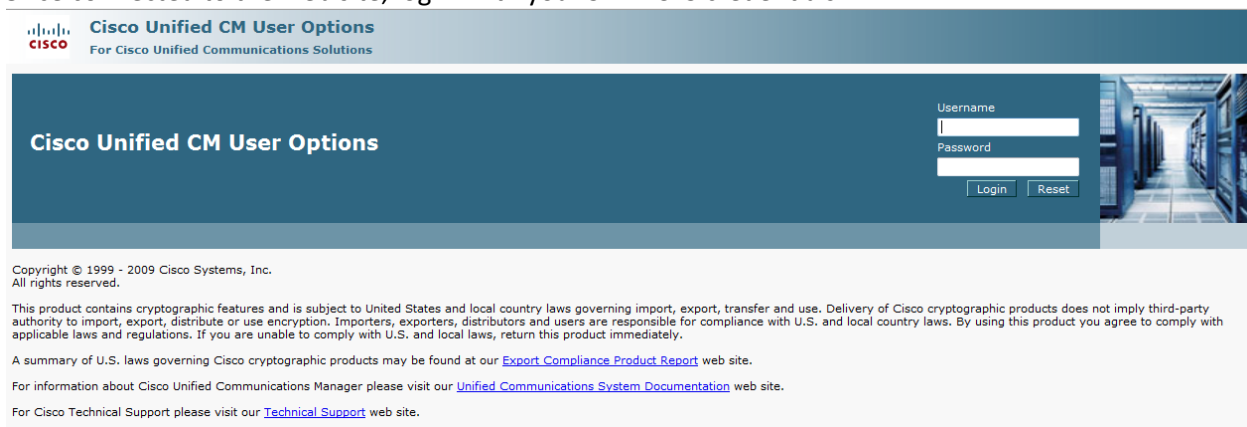
A link to the Cisco Unified Communications Manager User Options web site can be found on the Computing Division's Network Services VoIP web page <http://cdorg.fnal.gov/nvs/voip.php>

The CUCM User Options web page may be accessed directly at <https://nscallmgr3.fnal.gov/ccmuser/>

Please Note: This web site is for customizing your phone; it is not the Voicemail, ACD or messaging system. Information regarding the Voicemail system can be found on the Network Services VoIP web page.

## Logging In to the CUCM User Web Site

Once connected to the web site, log in with your SERVICES credentials.



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A summary of U.S. laws governing Cisco cryptographic products may be found at our [Export Compliance Product Report](#) web site.


For information about Cisco Unified Communications Manager please visit our [Unified Communications System Documentation](#) web site.

For Cisco Technical Support please visit our [Technical Support](#) web site.

## CUCM User Options Menu

After logging in, click on User Options to select:

- Device (phone) settings such as forwarding and fast dial buttons
- User settings and PIN
- Look up users in the Directory
- Manage a Personal Address Book on the phone
- Manage speed dials on the phone



System version: 8.0.3.21900-8

## Device Settings

There are three menus in Device Settings to configure Do Not Disturb (DND), Line Forwarding and Speed Dials.

The Device Configuration page allows you to download the phone User Guide and also configure DND options. DND can also be configured from the phone itself.

The Line Settings Configuration page allows you to configure Call Forwarding, which can also be configured from the phone itself.

The Speed Dial Configuration can be useful if your phone has multiple buttons to the right of the display. If unassigned, these buttons can be configured as speed dials.

User Options ▾

Device Configuration

Related Links: Back To Find/List Go

Save Reset Apply Config Line Settings Speed Dials

Status

Status: Ready

Device

Name

Model Cisco 7975

Description

User Guide [Download User Guide](#)

Do Not Disturb

☐ Do Not Disturb

DND Option\* Use Common Phone Profile Setting

DND Incoming Call Alert < None >

Save Reset Apply Config Line Settings Speed Dials

\*- indicates required item.

User Options ▾

Line Settings Configuration

Related Links: Back To Find/List Go

Save Device Speed Dials

Status

Status: Ready

Line Information

Line - Line 1

Incoming Call Forwarding

☐ Forward all calls to

☐ Voice Mail

☐ This Number

Save Device Speed Dials

\*- indicates required item.

User Options ▾

Speed Dial and Abbreviated Dial Configuration

Related Links: Device Go

Save Reset Apply Config Device Line Settings

Status

Status: Ready

Speed Dial Settings

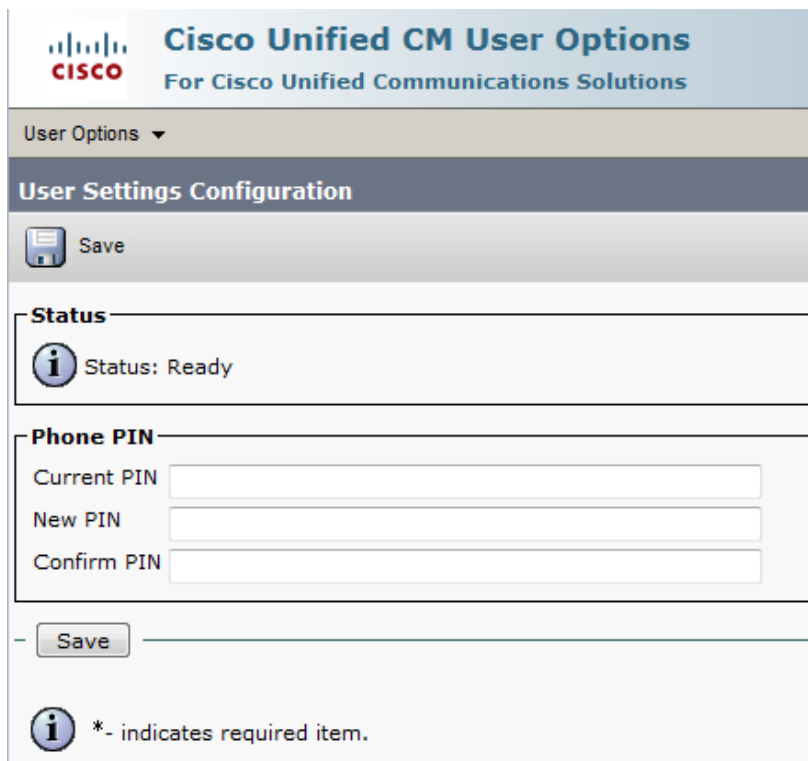
Number	Label	ASCII Label
1 7001	Contact 1	Contact 1
2 7002	Contact 2	Contact 2
3 7003	Contact 3	Contact 3
4 7004	Contact 4	Contact 4
5 7005	Contact 5	Contact 5
6 3131	Emergency	Emergency

Abbreviated Dial Settings

Number	Label	ASCII Label
7		
8		

## User Settings


The User Settings page allows you to configure your account's PIN, which may be needed to access certain features on your phone.




**Cisco Unified CM User Options**  
For Cisco Unified Communications Solutions

User Options ▾

**User Settings Configuration**

 Save

**Status**


 Status: Ready


**Phone PIN**

Current PIN

New PIN

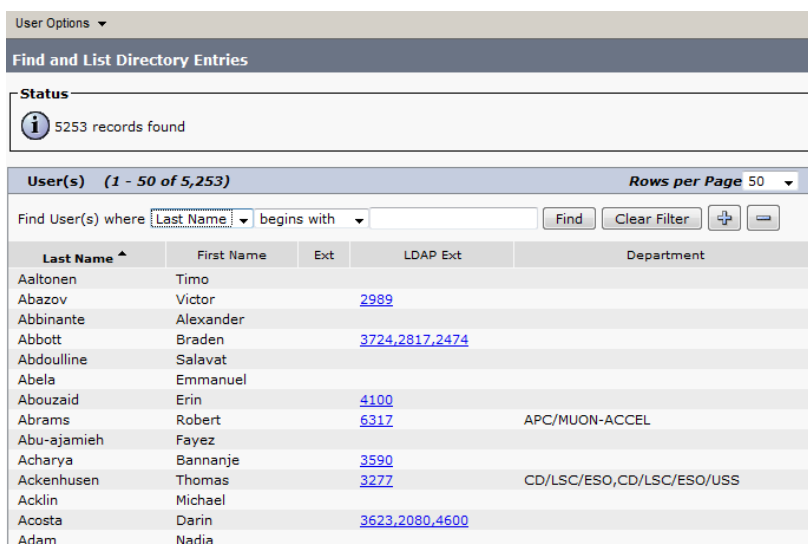
Confirm PIN

 Save

 \*- indicates required item.

## Directory Lookup


The Directory lists user information and phone numbers for everyone in the SERVICES domain. This information is imported nightly from the LDAP database.



User Options ▾

**Find and List Directory Entries**

**Status**

 5253 records found

**User(s) (1 - 50 of 5,253)** Rows per Page 50 ▾

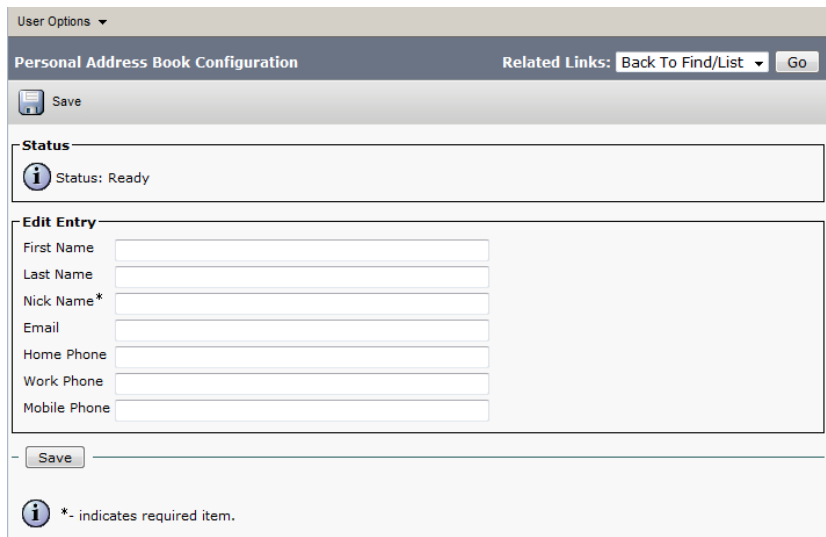
Find User(s) where  begins with

Last Name ^	First Name	Ext	LDAP Ext	Department
Aaltonen	Timo			
Abazov	Victor	2989		
Abbinante	Alexander			
Abbott	Braden	3724,2817,2474		
Abdouline	Salavat			
Abela	Emmanuel			
Abouzaid	Erin	4100		
Abrams	Robert	6317		APC/MUON-ACCEL
Abu-ajamieh	Fayez			
Acharya	Bannanje	3590		
Ackenhusen	Thomas	3277		CD/LSC/ESO,CD/LSC/ESO/USS
Acklin	Michael			
Acosta	Darin	3623,2080,4600		
Adam	Nadia			

## Personal Address Book

The Personal Address Book lists phone numbers for people you wish to add to your phone for convenience dialing.

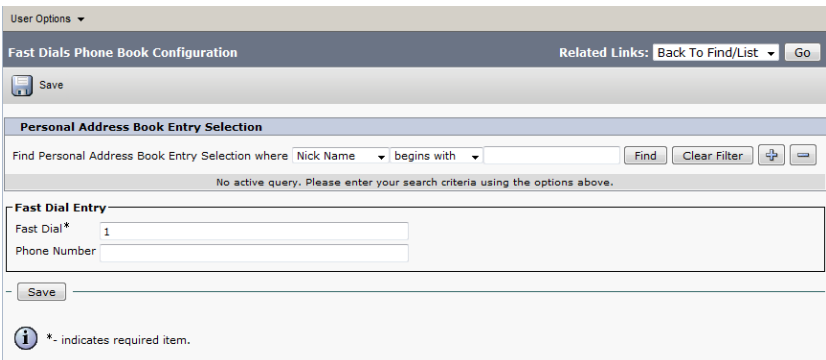
You can access this information on your phone by pressing the Directories button and then selecting the Personal Directory.



The screenshot shows the 'Personal Address Book Configuration' page. At the top, there's a 'User Options' dropdown and a 'Related Links' section with 'Back To Find/List' and 'Go' buttons. Below this is a 'Save' button. The main section is titled 'Status' and shows 'Status: Ready'. Below that is an 'Edit Entry' section with input fields for 'First Name', 'Last Name', 'Nick Name\*' (marked as required), 'Email', 'Home Phone', 'Work Phone', and 'Mobile Phone'. At the bottom of the form is another 'Save' button. A footer note states '\* - indicates required item.'

## Fast Dials

The Fast Dial phonebook allows you to associate phone numbers with an abbreviated dialing sequence on your phone.



The screenshot shows the 'Fast Dials Phone Book Configuration' page. It has a similar header with 'User Options' and 'Related Links'. Below the 'Save' button is a 'Personal Address Book Entry Selection' section with a search bar containing 'Find Personal Address Book Entry Selection where Nick Name begins with' and buttons for 'Find', 'Clear Filter', and a search icon. A message below the search bar says 'No active query. Please enter your search criteria using the options above.' The main section is titled 'Fast Dial Entry' and contains input fields for 'Fast Dial\*' (with the value '1') and 'Phone Number'. A 'Save' button is at the bottom. A footer note states '\* - indicates required item.'